

India Meteorological Department
Meteorological Centre,
Altinho, Panaji Goa. 403001.

NOTICE FOR INVITING TENDER FOR SUPPLY/REFILL OF HYDROGEN GAS

Director, Meteorological Centre, Altinho, Panaji Goa invites sealed quotations from certified and registered vendors duly approved by MCA, for providing hydrogen gas on regular basis during the rate contract period of one year (Extended by mutual consent) for RS/RW section, Meteorological Centre, Altinho Panaji Goa.

India Meteorological Department is an organization working under Government of India, Ministry of Earth Sciences and is a nodal agency for releasing balloons filled with gas along with GPS weather sensors for the collection of upper air observational data.

Earnest Money Deposit

The tenders, complete in all respects in a sealed cover and super scribed as “TENDER FOR SUPPLY OF HYDROGEN GAS” should be submitted on or before the last date 22nd January, 2018 (up to 3.00 PM) in the office of ‘Director-in-charge, Meteorological Centre, Altinho, Panaji Goa-403001’ along with an earnest money of 10 per cent of bid amount in the form of Account Payee Demand Draft in favour of Assistant Met.(Admin)IMD Mumbai, payable at Mumbai & drawn on any nationalized bank. Please note that tender without the requisite earnest money will be rejected outright without assigning any reasons or entertaining any correspondence.

The earnest money of the unsuccessful bidders will be refunded without accrual of any interest, in due course of time i.e. after awarding the contract.

The sealed tenders will be opened on 23rd January, 2018 at 3.00 PM in the presence of the bidders or their representatives who wish to be present and also in the presence of a committee of at least 3 officers.

Terms and conditions

1. Hydrogen gas supplied should be 99.99 per cent pure one.
2. The rate quoted should be exclusive of sales tax/service tax/GST or any other govt. tax. However the rates of such taxes should be given separately.
3. The rate quoted should include loading/unloading charges.
4. Empty Hydrogen gas cylinders will be provided by IMD with safety certificate.
5. The rate quoted should be valid for at least one year from the date of issue of award letter.
6. Delivery of cylinders at RS/RW, Meteorological Centre, Altinho, Panaji, Goa should not be at any extra cost.

Hydrogen gas requirement is as follows:

Station	Monthly	Quarterly	Annually
Panaji	120 Cu M	360 Cu M	1440 Cu M

7. If the vendor fails to perform the obligation under the contract for default or for any wrong information provided, the security deposit shall be forfeited and penal action shall be taken.
8. The vendor or firm must be registered with the trade and taxes department and the photocopy of the registration shall be attached with the quotation.
9. Payment shall be drawn after delivery of filled cylinders and submitting of bills in triplicate.
10. The contract amount as per this schedule shall be paid in favour of the quoting firm only.
11. The vendor shall have to give details of his banker in ECS mandate form so as to make payment electronically through NEFT or RTGS directly into the vendors account.
12. The firm shall deposit earnest money amounting to 10% of bid amount along with tender bid in the form of Demand Draft in favour of Assistant Met.(Admin) IMD Mumbai, payable at Mumbai & drawn on any of the nationalized banks which will be refunded after finalization of tender. Tender not accompanied with requisite earnest money will be rejected outright without assigning any reasons/entertaining any correspondence. The earnest money of the unsuccessful tenderer will be refunded without accrual of any interest, in due course of time, i.e. after awarding the contract.
13. Director, Meteorological Centre, Goa reserves the right to accept or reject any tender without assigning any reason thereof.
14. In case of any dispute, the decision of courts in Goa jurisdiction shall be binding and final. In case of dispute, the matter of dispute can be referred to arbitrator appointed by DDGM, RMC Mumbai.
15. The Competent authority reserves the right to terminate the contract with the vendor at any time without assigning any reason thereof.
16. The Director, MC Goa reserves the right to reject the tenders at his own discretion and also the right to open tender even if single bid is received.

17. The successful lowest bidder will be required to sign a contract/agreement in the given format.
18. Though in general, nearly 30 cylinders (9 Cu M each) are required in a month, purchase order shall be issued to the vendor only for the required number and whenever needed, during the rate contract period. The same shall be supplied within 10 days. Purchase orders shall be issued by Fax/E-mail or by post.

(Signature with seal of the tenderer)

Agreement

The successful bidder shall be required to sign the contract agreement with the competent authority on a non-judicial stamp paper of Rs.100/-(Rupees one hundred only) immediately after award of contract.

LIST OF DOCUMENTS TO BE ENCLOSED ALONG WITH TENDER UNDER SEALED COVER

1. Demand Draft for 10 percent bid amount on account of earnest money.
2. MCA Accreditation Certificate/QCI/Any Govt. registration Certificate.
3. Certificate of PAN/TAN or Service Tax no.
4. Company Registration Certificate.
5. Certificate of Experience/Performance in the field of past 3 years.
6. Acceptance of Terms and Conditions of IMD.

“FINANCIAL QUOTE”

1. Rates Quoted per cylinder of volume for refilling of empty cylinder is provided by Meteorological office.

(Rupees _____ only)

2. Rates Quoted per cylinder of volume _____ for cylinder is provided by vendor firm.

(Rupees _____ only)

Quoted Rates shall include collecting empty cylinders from Meteorological Centre, Goa site and delivering duly refilled cylinders back to same site. VAT/GST or other Government charges shall not be included in quotation but can be raised in bill as per existing government regulations.

Please note Lowest One shall be decided on overall price quoted by the firm.

UNDERTAKING

(TO BE GIVEN BY VENDOR)

I/We, the undersigned on behalf of firm M/S _____
Undertake to abide by all statutory liabilities framed by Government/Meteorological Centre, Goa, the terms and conditions of the tender document and the agreement which shall be signed on the award of the contract.

Signature with seal of the vendor

SPECIAL CONDITIONS

CONDITION UNDER WHICH THIS BID IS ISSUED

- A) This bid is not an offer and is issued with no commitment. The Meteorological Centre, Goa reserves the right to withdraw the Bid and change or vary any Part thereof at any stage. The Meteorological Centre, Goa also reserves the right to disqualify any bidder should it be so necessary at any stage.
- B) The Regional Meteorological office, Mumbai reserves the right to withdraw the Bid if it determines that such action is in its best interest.
- C) Timing and sequence of events resulting from this Bid shall ultimately be determined by the Meteorological Centre, Goa.
- D) No oral conversations or agreements with any official, agent or employee of the Meteorological Centre, Goa shall affect or modify any terms of this Bid and any alleged oral agreement or arrangement made by a bidder with any agency, official or employee of this office shall be superseded by the definitive agreement that results from this Bidding process. Oral communications by this office to bidders shall not be considered binding, nor shall any written materials provided by any person other than this office.
- E) Neither the bidder nor any of the bidder's representatives shall have any claims whatsoever against this office or any of their respective officials, agents or employees arising out of or relating to this Bidding or these procedures (other than those arising under a definitive service agreement with the bidder in accordance with the terms thereof).
- F) Applicants, who are found to canvass, influence or attempt to influence in any manner the qualification or selection process, including without limitation, by offering bribes or other illegal gratification shall be disqualified from the process at any stage.
- G) **RIGHT TO THE CONTENT OF THE PROPOSAL:** For all the bids received before the last date and time of bid submission the proposals and accompanying documentation of the proposal will become the property of this office and will not be returned after opening of the proposals. This office is not restricted in the rights to use or disclose any or all of the information contained in the proposal and can do so without compensation to the bidders. This office shall not be bound by any language in the proposal indicating the confidentiality of the proposal or any other restriction on its use or disclosure.
- H) **ACKNOWLEDGEMENT OF UNDERSTANDING OF TERMS:** By submitting a proposal, each bidder shall be deemed to acknowledge that it has carefully read all the paragraphs of this Bid including all forms schedules and annexure here to and fully informed itself as to all existing conditions and limitations.
- I) **EVALUATION OF PROPOSALS:** The bidders proposals in the bid document will be evaluated as per the requirement specified in the Bid. The Bidders are required to submit Technical and Financial Bids in single cover. The lowest one will be declared on overall price quoted by the bidder.
- J) **LANGUAGE PROPOSALS:** The proposal and all correspondence and documents shall be written in English.

(Signature with seal of the vendor)

